

# PRACTICE MANAGER

BRINSLEY AVENUE SURGERY  
11 BRINSLEY AVENUE, TRENTHAM, ST4 8LT

BARLASTON SURGERY  
OLD ROAD, BARLASTON, ST12 9EP

**Salary £40,000 - £45,000 per annum pro rota**  
30-37.5 hours over 4 – 5 days a week

Are you experienced in managing small to medium size businesses including finances and contracts? Do you have strategic vision to support the delivery of effective patient care through an excellent team?

We are an Outstanding rated practice by the CQC with a team of friendly and supportive individuals delivering care to c. 6k patients. We are a strong training practice providing support and development to our future clinicians and believe in developing all our team members.

Experience in General Practice Management is desirable however your skills and desire to support the team to deliver excellent care are of utmost importance.

You will proactively lead the practice ensuring that we continue to deliver high standards of care and team working in a changing time within the NHS and primary care. Your passion for patient services and supporting the team must match ours, and we expect you to have a good insight into HR, finance, IT, contract management and governance.

You will be responsible for delivery of key targets across the full range of clinical and administrative areas within the practice. You need to be organised and be able to build excellent working relationships using your interpersonal skills.

Collaborating with the Partners, you should be able to work independently to support the development of the team and key services.

The successful applicant will be expected to meet the English language fluency requirements as outlined in the Immigration Act 2016

For further information, please go to:- [FPM Jobs](#)

**Closing date is midnight 26<sup>th</sup> May 2025**

**First interviews will take place remotely on Wednesday 11<sup>th</sup> June 2025**  
**In person interviews for selected candidates will be held on Thursday 12<sup>th</sup> June 2025**

First Practice Management – Recruitment Advisors